

**PLEASE DELETE THIS LAYER  
BEFORE SAVING**

Submit 1 Art File for Single Sided Graphic  
Submit 2 Art Files for Double Sided Graphic

All artwork is reduced by 2" to accommodate 1" white border

All images must be embedded  
All text must be outlined  
SAVE AS PDF

**BLEED AREA - Leave Blank**

**FILL WITH ART FOR PRODUCTION**- NOT VISIBLE WHEN DISPLAYED

**FINISHED AREA - White or Colored Border Created by Printer**

VISIBLE WHEN DISPLAYED

**SAFE AREA - Do not Extend Artwork Past This Area**

KEEP IMPORTANT TEXT/LOGOS WITHIN THIS AREA